

WELTON LE WOLD PARISH MEETING

Minutes of 2024 Annual General Meeting

in St. Martin's Church, Welton le Wold, at 7.30 p.m. on Thursday, 25th April

Present: Margaret Stubbs (Chairman), Peter J Taylor (Clerk), Lesley Smith (Treasurer), Jason Parker, Rebekah Stubbs and District Councillor Richard Fry.

1. **Chairman's Opening Remarks:** The Chairman welcomed those present.
2. **Apologies for Absence:** Lynne Blakey, John Blakey, Nigel Evens, Victoria Evens, Christopher North, Margery Ward and Andrew West.
3. **Minutes of AGM, 20th April 2023** were accepted, proposed by Rebekah Stubbs, seconded by Lesley Smith, and signed by the Chairman.
4. **Matters Arising:** none.
5. **Hon. Clerk's Annual Report:** Nothing to report at this stage.
6. **Hon. Treasurer's Annual Report:**
The Treasurer presented a spreadsheet showing all Receipt and Payments. The opening balance on 1st April 2023 was £914.44. The only money received was the Parish Precept of £295.00. Routine payments totalled £598.43 including a £200 honorarium paid to Ian Ward as thanks for cutting grass verges well beyond his property. The closing balance on 31st March 2024 was £576.09 including £27.46 petty cash.
7. **To approve the Annual Governance Statement 2023/24¹:**
Peter Taylor explained that monies were protected by the requirement for outgoing payments to have two signatures. Approval was proposed by Rebekah Stubbs, seconded by Jason Parker and agreed by all.
8. **To approve the Accounting Statements 2023/24².** Proposed by Jason Parker, seconded by Rebekah Stubbs and agreed by all.
9. **To apply for exemption from external audit for the year 2023/24** because the Parish Meeting's annual turnover did not exceed £25,000³. Proposed by Lesley Smith, seconded by Peter Taylor and agreed by all.
10. **Election of Chairman:** Margaret Stubbs, proposed by Peter Taylor, seconded by Lesley Smith and agreed by all.
11. **Election of Clerk:** Peter Taylor, proposed by Margaret Stubbs, seconded by Lesley Smith and agreed by all.
12. **Election of Hon. Treasurer/Responsible Financial Officer:**
Lesley Smith, proposed by Margaret Stubbs, seconded by Rebekah Stubbs and agreed by all.

¹ Page 5 of Annual Governance and Accountability Return 2022/23 Form 2 PM

² Page 6 of Annual Governance and Accountability Return 2022/23 Form 2 PM

³ Page 3 of Annual Governance and Accountability Return 2022/23 Form 2 PM

13. **Election of Internal Auditor:**

Lesley Smith proposed to ask Jeff Brandall, and Peter Taylor seconded.

Everyone agreed. Lesley undertook to ask him. **Action: Lesley Smith**

14. **Election of Neighbourhood Watch Co-ordinator:**

Peter Taylor, proposed by Lesley Smith and seconded by Rebekah Stubbs

The meeting ended at 8.00 p.m.